

Workshop Sessions 2008

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- 1- Strategic Planning in Hospitals
- 2- Patient Safety: Documentation
- 3- Outstanding Office Management and Communication
- 4- Patient Safety Project in Hospitals
- 5- Human Resources in Hospitals

Strategic Planning in Hospitals

Workshop Title	Strategic Planning in Hospitals One Day Workshop
Dates	January 14, 2008 January 17, 2008 February 7, 2008 February 28, 2008
Venue	Syndicate Premises
Time	08:30 a.m. – 05:00 p.m.
Facilitator	Dr. Fadi Al-Jardali
Participating Hospitals Number	46 (private) 7 (public)
Number of Attendees	112
Registration fees	U.S. \$ 90
Material	Book/ CD and Exercises
Catering	Pain d'Or

Patient Safety: Documentation

Workshop Title	First Meeting in 2008 on “Patient Safety” organized by the Nursing Committee
Dates	March 27, 2008
Venue	Al-Safir Heliopolitan Hotel
Time	08:30 a.m. – 14:15 p.m.
Facilitator	Mr. Muhamad Hamandi Mr. Ghazi Saab Mrs Rania Mahmoud Mrs Rita Naccache
Participating Hospitals Number	70 (69 private and 1 public)
Number of Attendees	148
Registration fees	Free of Charge
Material	Handouts / Presentations
Catering	Al-Safir Heliopolitan

Outstanding Office Management Communication

Workshop Title	Outstanding Office Management Communication One Day Workshop
Dates	April 3, 2008 April 10, 2008 April 16, 2008
Venue	Syndicate Premises
Time	08:30 a.m. – 05:00 p.m.
Facilitator	Mrs. Wafaa Hallasso (BCTS)
Participating Hospitals Number	35 (private)
Number of Attendees	84
Registration fees	U.S. \$ 75
Material	Book and Exercises
Catering	Pain d'Or

Patient Safety Project in Hospitals

Workshop Title	Patient Safety Project in Hospitals One Day Workshop
Dates	June 04, 2008 June 10, 2008 June 11, 2008
Venue	Syndicate Premises
Time	08:30 a.m. – 01:30 p.m.
Collaborators/Sponsors	World Health Organization
Lecturer(s)	Mr. Muhamad Hamandi Mrs. Lina Aoun Mrs. Mona Ghalaini
Participating Hospitals Number	83 (80 private and 3 public)
Number of Attendees	90
Registration fees	Free of Charge
Material	Folder, CD and Exercise
Catering	Pain d'Or

Human Resources in Hospitals

Workshop Title	Human Resources in Hospitals One-day workshop
Dates	November 25, 2008 December 01, 2008 December 15, 2008 January 12, 2009
Venue	Syndicate Premises
Time	08:30 a.m. – 05:00 p.m.
Facilitator	Dr Fadi El-Jardali
Participating Hospitals Number	70 (private) 1 (Public)
Number of Attendees	134
Registration fees	U.S. \$90
Material	Book / CD and Exercises
Catering	Pain d'Or

List of Workshops Organized in 2007 and 2008

- 1- Quality Improvement Through Accreditation
- 2- Policies and Procedures in Hospitals
- 3- Emergency Preparedness in Hospitals
- 4- Avian Influenza Training in Hospitals
- 5- Strategic Planning in Hospitals
- 6- Patient Safety: Documentation
- 7- Outstanding Office Management & Communication
- 8- Patient Safety Project in Hospitals
- 9- Human Resources in Hospitals

**10- Long Stay Hospitals Half-Day Meeting*